

How to apply to serve as Adult Staff

As a licensed camping facility, the State of Michigan and our insurers require that we have on file documents, including character references and other personal information, that would provide legal clearance for your service with us.

For first-time applicants and those needing to renew, please follow these steps to comply with regulations:

- One** Be sure to fill-in (print) both sides of the **Personnel Form**
It is crucial that you provide clear and complete contact information for your character references so that we may contact them.
- Two** Complete the **Health Form**
This is prompted by state regulations that govern our food services.
- Three** *Summer season only*
Submit **Central Registry Clearance Request**.

Michigan's Central Registry is a list of people who committed child abuse and neglect within the State of Michigan as required by Michigan's Child Protection Law (MCL 722.627-722.627j).

Download ***Request for Central Registry Clearance***
from www.campbarakel.org > FORMS > ADULT PART TIME STAFF

Mail the completed form with a clear copy of your picture identification to:

Michigan Department of Human Services
BCAL
PO Box 30650
Lansing MI 48909

Out-of-State Residents:

In addition to the Michigan clearance, U.S. citizens will also need to obtain clearance from the Department of Human Services in the state of your primary residence. Contact camp for the appropriate address for your state.

Out-of-Country Residents:

Out-of-Country residents, please attempt to obtain clearance from child abuse and neglect from the equivalent agency in the *country* where you usually reside.

Please make certain that a copy of your out-of-state or out-of-county clearance is mailed to:

Adult Volunteer Staff Coordinator
Camp Barakel
PO Box 159
Fairview MI 48621-0159